

**No.NRRDA-A021(11)/12/2021-F&A**  
**National Rural Infrastructure Development Agency**  
**Ministry of Rural Development**  
**15 NBCC Tower, 5<sup>th</sup> Floor, Bhikaji Cama Place, New Delhi-110066**

Date: 20.10.2021

To,  
CEO/CE/EO of SRRDAs/RCPLWEA in all States/UTs

**Subject: Procedure for refund of bid security amount to Bidder(s) in PMGSY tenders, in case of failed refund transaction.**

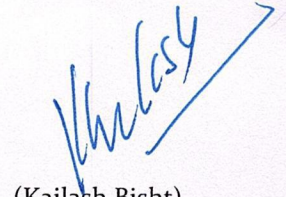
It has been reported by some of the SRRDAs that the bid security amount of PMGSY tender could not be refunded to the bidder's bank account in certain cases due to transaction failure on account of the closure of the bidder's bank account after his participation in the tendering process or any other reason. To deal with all such cases, the following procedure is proposed to be followed for refund of bid security amount to the concerned bidders:-

- i. The bidder, who has not received refund, shall make a request to the Tender Inviting Authority to refund the Bid Security Amount through Banker Cheque/Demand Draft/RTGS/NEFT and also enclose a copy of the following document Aadhaar Card/PAN Card for KYC details and proof of remitting funds to Government Account (**Annexure IIA**).
- ii. On receipt of request in prescribed format from the bidder (**Annexure IIA**), the tender inviting authority will verify the data from their records and forward the request of the bidder to NRIDA duly verified (**both Annexure-II A & Annexure-II B**) along with its enclosures.
- iii. NRIDA will forward the request to State Bank of India for refund the bid security amount to the bidder.

Shri Raj Kumar Arora, AD (F&A), NRIDA is designated as the Nodal officer for dealing with such cases. His contact details are given below:-

E-mail Id: rajkumararora.17@gov.in  
Tel. No.: 011-26716930, 9818655016

Encl. : As above



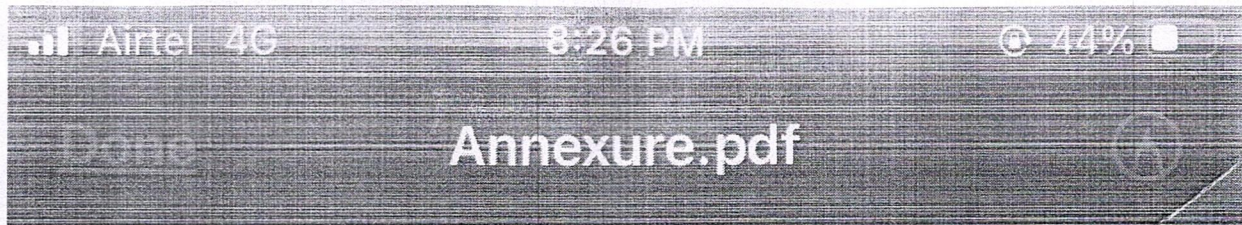
(Kailash Bisht)  
Dy. Director (F&A)  
E-mail Id: kailash.bisht@gov.in  
Tel. No.: 011-26716930, 9810257943

Copy to:

1. FCs of all SRRDAs.
2. Shri Vijay Ingle, Programmer for uploading on NRIDA website.



652562/2021/(F&A)



**Annexure-IIA**

To,  
The Branch Manager,  
State Bank of India,  
-----Branch,

Dear Sir,

**e-Tendering**

**Non Credit of EMD Amount to the Original Account**

**Request for Issuance of Bankers' Cheque Fvg. M/s.....**

With Reference to the above we advise that we remitted a sum of Rs ..... to Government of ..... In order to submit and participating in the bidding process on ..... The details of tender for which we applied are as under:

Tender ID No.:

Amount Remitted:

Date of Remittance:

Transaction Reference Number:

Account Number and Name of Bank:

Our firm had not been awarded the said tender and consequently EMD amount was refunded by Government of ..... on ..... The amount was not credited in to our account since the account was closed due to .....

2. We enclose a copy of our PAN/Aadhaar Number as KYC details and proof for remitting funds to the Government account. We also enclose a letter issued from the tender inviting agency on the prescribed proforma.

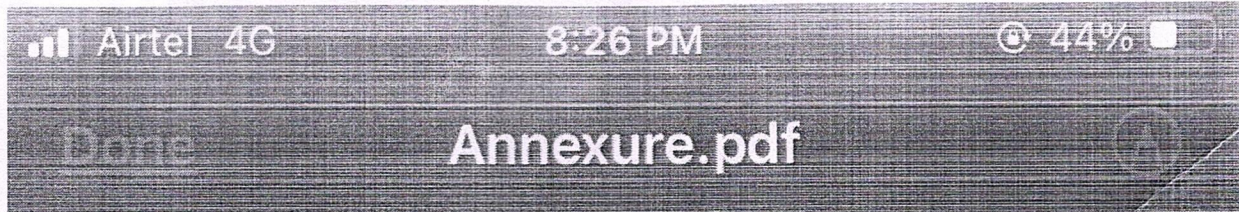
3. In view of the above we request you to transfer the amount through RTGS/NEFT/Banker's Cheque for the said transaction.

Yours faithfully,

M/s .....  
Bidders



21.286272021, (F&A)



**Annexure-IIB**

To,  
The Branch Manager,  
State Bank of India,  
..... Branch

Dear Sir,

**e-Tendering**

**Non Credit of EMD Amount to the Original Account**

**Request for Issuance of Bankers' Cheque Fwd. M/s.....**

**Towards Settlement of Funds for Transaction dated..... Txn Ref No.....**

We have been advised by M/s ..... that the bidder account number.....  
Maintained with ..... Bank at ..... Branch was closed on ..... We  
confirm that M/s..... has applied in the bidding process for Tender ID  
..... invited by this department. M/s ..... was declared as unsuccessful  
bidders and the EMD amount has to be refunded back to the bidder. Since the remitting account  
has since been closed we request you refund the EMD amount to the bidder through Bankers'  
Cheque. We verify the signature of the representative of M/s..... who has been  
authorised to receive the payment through RTGS/NEFT/Banker's Cheque on behalf of the firm.

Yours faithfully,

**Tender Inviting Agency**  
Government of .....